

**VILLAGE OF HOWARDS GROVE
RATE SCHEDULE
REVISED FEBRUARY 18, 2009**

BUILDING PERMITS

Single family residence with no garage (including manufactured homes or houses moved)

Calculate garage amount using guidelines below

Review of plans, energy sheet & erosion control (rate is for 1600 sq. feet or less of living space – add \$.25 for each additional square foot over the 1600 maximum.)	\$100.00
State Permit Seal	\$ 50.00
Inspections – minimum of 9 @ \$50.00 each	
1. Erosion Control	
2. Footings	
3. Foundation walls	
4. Construction	
5. Plumbing	
6. HVAC	
7. Electrical	
8. Insulation	
9. Final	\$450.00

	\$600.00

Duplex (two-family residence) or Multi-dwelling (three or more family residence) with no garage (including manufactured homes or houses moved). Calculate garage amount using guidelines below

Base amount the same as single family residence.	\$600.00
Use total sq. footage of all units less the 1600 sq. ft. to figure additional square footage amount at \$.25	
Plus minimum of 9 inspections @ \$50.00 for <u>each additional living unit</u> (\$450 each additional unit).	

Accessory building (200-sq. ft. or less) or Garage (any accessory building 201-sq. ft. or more) – attached or free standing. Maximum of 1,000-sq. ft. for each detached building on property. Only one accessory building **and** one detached garage or attached garage is permitted in R1 and R2 zoning. If you have a detached garage you may also have an accessory building (if yard area and setbacks are met per zoning code. If you have an attached garage you may have only one additional building – **either** a detached garage or an accessory building.

Accessory building (200-sq. ft. or less)	\$25.00
Garage/Accessory building (201 sq. ft. or more)	\$50.00
Electrical/Plumbing/HVAC	each item \$25.00

RATE SCHEDULE – PAGE 2 – BUILDING PERMITS CONTINUED

Commercial, Manufacturing, Churches and Schools

Review of plan for setback compliance, erosion control plan	\$500.00
Erosion control inspection	\$100.00
Construction – all levels (new and remodel) each 1,000-sq. ft. of fraction thereof	\$250.00
Electrical	\$100.00
Plumbing	\$100.00
HVAC	\$100.00

Residential Remodeling or Reconstruction (including material and labor)

\$500.00 or less	no fee or permit
\$500.01 or more	\$25.00
Electrical, Plumbing, HVAC	\$25.00 each
Living space additions to homes require 2 additional inspections for footings/foundation and insulation @\$75 each	

IMPACT FEE

SEWER IMPACT FEE

Charge for privilege to connect to the public sewer system for each newly added unit being serviced. Fee to be paid for at the time a building permit is applied for. No discount for multi-units within one building. Each unit being added is figured separately. \$1,500.00

Non-residential fee is based on an average of 28 drainage fixture units (DFU) per Equivalent Housing Unit (EHU). See ordinance 9-1-7(a) for figuring EHU hook up fees. \$1,500.00 each EHU

PARK IMPACT FEE \$850.00

For building permits in Eastern Pines Subdivision and 1st Addition to Pigeon River

Sign Permits

Construction	\$25.00
Electrical	\$25.00

Central Air (includes electrical and HVAC) \$50.00

All fences \$25.00

All swimming pools (includes inspection of electrical) \$50.00

Replacement of furnace when changing to different type of fuel \$25.00

Demolition of any building – permit required no fee

RATE SCHEDULE – PAGE 3 - MISCELLANEOUS CHARGES

Planned Unit Developments Review Fee (following the pre-petition conf.)	\$500.00
Preliminary Plat (No fee shall be returned to the petitioner if plat is rejected) up to six (6) plus \$5.00 per each additional lot	\$500.00 each
Reapplication fee	\$250.00
Establish a Natural Lawn (Sec. 8-1-5)	\$100.00

Village Equipment (plus labor for employee)

1. Ford backhoe	\$60.00 per hour
2. Ford tractor with Gehl mower	\$50.00 per hour
3. Dump truck with sander and/or plow	\$45.00 per hour

Hand Labor/Burden Rate – Wage rate of employee X 2 for benefits and administrative fee

Weed Cutting - \$50.00 per hour for equipment plus burden rate for employee

Village Maps – actual cost of reproduction of original (labor & supplies) plus mailing costs

Village Lists/Code Book

- Street List - entire list only, no partial pages - \$50.00 plus mailing costs
- Code Book – actual cost of reproduction at time ordered (labor, supplies & mailing)
- Computer Labels – entire list only - \$50.00 plus \$.05 per label and mailing costs
- Information on Computer Disk - \$50 each disk plus mailing costs

Copy Machine - 25 copies or less (does not include street list) \$.25 ea. plus mailing costs
- 26 copies or more (does not include street list) \$.15 ea. plus mailing costs

Fax service - Outgoing \$3.00 each
- Incoming \$1.00 each

Sand & Salt – mixture \$2.50 - 5 gal. pail
salt only \$5.00 - 5 gal. pail

Topsoil & Fill - if available (clay)
Topsoil - \$8.00 per yard plus \$60.00 delivery charge
Fill - \$4.00 per yard plus \$60.00 delivery charge

Woodchips – free for the hauling at Memorial Park to Village Residents – no delivery available

RATE SCHEDULE – PAGE 4 – MISCELLANEOUS CHARGES CONTINUED

Zoning Changes – class 2 notice (Plan Commission recommends to the Village Board)

Application fee - \$250.00

Legal Notice Publication – cost of publication and labor – minimum \$75.00 due at time of application. Balance due upon billing.

Variance Requests – class 1 notice (Heard by Board of Zoning Appeals)

Application fee - \$250.00 plus \$250.00 for special meeting expense

Legal Notice Publications – cost of publication and labor – minimum \$75 due at time of application. Balance due upon billing.

Conditional Use Permit – class 1 notice (Plan Commission recommends to the Village Board)

Application fee - \$250.00

Legal Notice Publication – cost of publication and labor – minimum \$75 due at time of application. Balance due upon billing.

Comprehensive Plan Amendment – class 1 notice (Plan Commission recommends to the Village Board)

Application fee - \$ 250.00

Legal Notice Publication – cost of publication and labor – minimum \$ 75.00 due at time of application. Balance due upon billing.

Invoice Administrative Costs – Invoices for services performed or administered by Village personnel may have up to 5% of the total cost added to the invoice to recover labor cost associated with bill preparation and/or administration of the project.

Delinquent Sewer Bills and invoices added to Tax Roll (Processing Fee) \$20.00

Transmittal Letters for New Developments \$25.00 each

Shoreland-Wetland – class 2 notice (Heard by Board of Zoning Appeals)

Zoning permit - \$300.00

Conditional Use Permit - \$400

Rezoning Petition - \$150.00

Legal Notice Publication for above – actual cost of publication and labor - \$75.00 minimum due at time of application. Balance due upon billing.

Street Vacation – class 3 notice (Heard by Village Board)

Petition submittal for public hearing \$250.00

Legal Notice Publication – actual cost of publication and labor - \$75.00 minimum due at time of petition submittal.

Annexation Petitions - \$500 plus Dept. of Administration review fees.

RATE SCHEDULE – PAGE 5 – MISCELLANEOUS CHARGES CONTINUED

Street Improvements and Utility Rates for roads already established. Not for new subdivisions.

	<u>Property Owner</u>	<u>Village</u>
1. Street work to bring street area to grade Non-taxable property	75% 100%	25% 0%
2. All hard surface streets Non-taxable property	75% 100%	25% 0%
3. Installation of curb & gutter Non-taxable property	75% 100%	25% 0%
4. Installation of sanitary sewer mains/laterals	100%	0%
5. Installation of storm sewer Non-taxable property	50% 100%	50% 0%
6. Installation of sidewalk Non-taxable property	0% 100%	100% 0%

Certified Survey Village Map Approval - \$500.00 per map

Extra-Territorial Map Approval - \$775.00 per map plus cost of comprehensive plan map amendment.

Park Rental

Resident - \$25 plus \$100 deposit

Non-Resident - \$50 plus \$100 deposit

Non-profit Village based service groups, if food is not served - \$5. If food is served, the fee is \$25 plus \$100 deposit.

For-profit Village based groups, if food is not served - \$10. If food is served, the fee is \$25 plus \$100 deposit

\$10.00 of each rental fee is paid to the service organization or individual(s) that are approved by the Village to check the shelter building after a rental.

Returned NSF Checks from Bank – Non Sufficient Funds - \$50 charge to customer for processing by Village.

Bonified Club Sign for Village Entrances - \$100 plus cost of signs – 24 X 24 size limit.
See sign policy adopted 7-20-99

Statement of Real Property Status (Special Assessment Letter) - \$10

Special Board meeting – person requesting (other than Board members or village officials) must pay the per diem of the Board and actual time (one-hour minimum) plus burden rate of the Clerk-Treasurer or Deputy in attendance and Building Inspector (if required).

RATE SCHEDULE – PAGE 6 – MISCELLANEOUS CHARGES CONTINUED

Licenses – valid calendar year 7/1 through 6/30 or fraction thereof

Class “A” Beer	\$100 (amount determined by municipality)
“Class A” Liquor	\$250 (max. allowed \$500)
“Class A” Beer and Liquor	\$350
Class “B” Beer	\$100 (max. allowed \$100)
Class “B” Liquor	\$250 (max. allowed \$500)
“Class B” Beer and Liquor	\$350 (max. allowed \$600)
Temporary Beer License	\$10
Cigarette	\$100 (max. allowed \$100)
Soda Water	\$10
Vending	\$10 first unit, \$5 second unit or more
Arcade	\$25 each machine (1-3)
Minor arcade	\$100 (4-9 machines)
Major arcade	\$300 (10 or more machines)
Operators license	\$20 for one-year license or fraction thereof
Massage establishment	\$200
Masseur or Masseuse	\$25
Transient merchant	\$5 investigation fee, \$20 license fee
Carnivals & Circuses	\$25
Public Entertainment	\$10 per day, \$25 per week
Temporary restaurant – for temporary servicing by for-profit individuals, corporations, etc. less than 2 weeks per year	\$25
Mobile restaurant – for servicing more than 2 weeks in a year	\$100
License transfer from one premise to another -	\$10

Street Privilege Permit (6-2-6) - \$100

Dog License

Spayed females or neutered males -	\$8
Unspayed females or unneutered males -	\$15
Kennel license for 12 or fewer dogs (current county fee + one \$5.00 processing fee)	
Each dog in excess of 12 (current county fee)	
Late fee	\$20 for each dog

Street Use Permit (7-7-1) - \$50

Public Dance Hall - \$10